

AR
 Jonesboro Kindergarten Center (Jonesboro School District)
 618 West Nettleton
 Jonesboro AR 72401
 870-933-5835

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*
 Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

District

Jonesboro Public Schools-- 1608000

School Improvement Status

Needs Improvement

Grade Levels

Kindergarten

Parent Involvement Coordinator

Michelle Cliff

Are you Title I Schoolwide?

- Yes
 No
 N/A

Percent of free and reduced lunch

100%

Parent Involvement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

Carolyn

Last Name

Batten

Position

Library Clerk

Enter committee members

First Name

Kristy

Last Name

Brewer

Position

Interventionist

Enter committee members

First Name

Melody

Last Name

Byard

Position

Parent

Enter committee members

First Name

Michelle

Last Name

Cliff

Position

Library Media Specialist

Enter committee members

First Name

Bridgette

Last Name

Coats

Position

Parent

Enter committee members

First Name

Jennifer

Last Name

Combs

Position

Interventionist

Enter committee members

First Name

Jan

Last Name

Cook

Position

Interventionist

Enter committee members

First Name

Jessica

Last Name

Cooper

Position

Classroom Teacher

Enter committee members

First Name

Sarah

Last Name

Hoskyn

Position

Classroom Teacher

Enter committee members

First Name

Stacey

Last Name

Jackson

Position

Speech Therapist

Enter committee members

First Name

Erin

Last Name

Odom

Position

Assistant Principal

Enter committee members

First Name

Jennifer

Last Name

Potts

Position

Classroom Teacher

Enter committee members

First Name

Lauren

Last Name

Preston

Position

Parent

Enter committee members

First Name

Sarah

Last Name

Reid

Position

Interventionist

Enter committee members

First Name

Taylor

Last Name

Reid

Position

Classroom Teacher

Enter committee members

First Name

Becky

Last Name

Shannon

Position

Principal

Enter committee members

First Name

Chris

Last Name

Taylor

Position

Classroom Teacher

Enter committee members

First Name

Alice

Last Name

Vance

Position

Special Education

Enter committee members**First Name**

Leah

Last Name

Walters

Position

Parent/Interventionist

Enter committee members**First Name**

Denise

Last Name

Webb

Position

Classroom Teacher

Enter committee members**First Name**

Meredith

Last Name

Wills

Position

Interventionist

Enter committee members**First Name**

Terri

Last Name

Young

Position

Principal's Secretary

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- JKC will create a Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Parents may use e-mail to communicate with members of the school staff.
- Each teacher will send home a color coded Nicky folder, one color for each different color pod. It will contain student papers and work samples each week. Parents will be asked to sign a parent notification sheet in the Nicky folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- JKC will provide to parents report cards every quarter with information regarding their child's academic progress and upcoming classroom and school events.
- JKC will send parents a parent-friendly letter in the first report card that explains their child's test results and standardized test scores.
- JKC will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.
- Facebook will be used to communicate with parents and teachers.
- JKC will make parents and teachers aware of the Reminder 101 app to keep parents informed.

- JKC will use BlackBoard Connect for mass communications.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- JKC will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. This will take place August 17, 2016 from 11:30-1:00 and again 5:30-7:00 in the evening.
- Teachers will hold individual conferences in the Fall (Kindergarten conferences will be held October 17-21, 2016) and Spring (February 9, 2017) with parents of children in their classrooms. Parents will be given a summary of student test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. If more conferences are needed, the parents will be contacted.
- JKC will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Mentor - Throughout the year
 - Tutor - Throughout the year
 - Grandparents Day - September 6-8, 2016
 - Spring Fling volunteers - May 18, 2017
 - Orientation presentations - August 17, 2016
 - Open House - August 17, 2016
 - Parent-school organization - PATHS - monthly meetings will be held either during the day or in the evening. This will allow JKC to accommodate a larger group of parents.
 - Red Ribbon week - October 24-28, 2016
 - Various committees - Throughout the year

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. This will be done through Open House as well as any other Parent Nights throughout the year.
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. (Revised in Act 2013: requires 2 hours of PD on a rotating schedule. 2 hours in 2014-15 and every fourth year thereafter.)
- Jonesboro Kindergarten Center will provide opportunities for parents and community members to support the instructional program through such programs as Parent PATROL and Junior Auxiliary.
- JKC will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements of the Parent PATROL program and encourage them to become involved in the school. Brief training sessions, by the Library Media Specialist, will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.
- JKC will work with Health Wellness and Environmental studies, International Studies, Math and Science, Micro Society, and Visual Performing Arts, to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities.

4. How will your school work with parents to create a School-Parent-Compact?

Jonesboro Kindergarten Center staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- JKC will take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
 - JKC shall enable the formation of our PATHS group or organization that will foster parental and community involvement within the school.
 - JKC will involve parents on school improvement planning committees. To support this process, JKC will offer both school staff and parents training on how to contribute to this process in a meaningful way.
 - Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as our Parent PATROL program and Junior Auxiliary.
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6. How will your school provide resources for parents?

- Included in the Jonesboro Public School's policy handbook is the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
 - The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. JKC has Michelle Cliff as parent facilitator.
 - Jonesboro Kindergarten Center will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).
 - JKC will promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
 - JKC will have available a parent center, to help parents help their children. Parent center hours of operation are Monday-Friday 8:00am-3:00pm
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7. How will your school engage parents in the evaluation of your parental involvement efforts?

Jonesboro Kindergarten Center will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
- Jonesboro Kindergarten Center will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

- *JKC will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.*

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- *Jonesboro Kindergarten Center will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. This meeting was held August 17, 2016. Becky Shannon, principal at JKC conducted the meeting.*
- *For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.*

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***